

### **School Organisation and Reminders**

# **Communication @ NKPS**

At NKPS we use the following platforms for permission, payment and relaying of information. We require you to become connected to the correct platforms. Below is an overview of each platform.

2025 Communication @ NKPS			
Sentral Parent Portal	PARENTS	<ul> <li>Register for an account here:         <a href="https://northkellyvilleps.sentral.com.au/portal2/#!/register">https://northkellyvilleps.sentral.com.au/portal2/#!/register</a></li> <li>Complete all the steps and click Create Account</li> <li>Ensure you have an active Family Access Key to connect to your child/ren's account. If you do not have an Access Key, please contact the school office.</li> </ul>	
Seesaw	FAMILY	<ul> <li>Download the Family Seesaw App from your App Store</li> <li>Ask your child's classroom teacher for a Family Invite Code</li> <li>Follow the instructions on the Family Invite</li> </ul>	
Facebook	f	<ul> <li>Open Facebook</li> <li>Click on the search bar and search North Kellyville Public School</li> <li>Once on our school's Facebook page ensure you click follow</li> </ul>	

#### **Attendance Matters**

# Why attendance matters

When your child misses school they miss important opportunities to...







Make friends



Build skills through fun

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best. When your child attends school every day, learning becomes easier and your child will build and maintain friendships with other children.

#### The importance of arriving at school and class on time:

- ensures that students do not miss out on important learning activities scheduled early in the day
- helps students learn the importance of punctuality and routine
- give students time to greet their friends before class
- reduces classroom disruption
- lateness is recorded as a partial absence and must be explained by parents.

#### What if my child has to be away from school?

On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- being sick, or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstance (e.g. attending a funeral).

#### **Coming late and leaving early**

When your child is arriving or leaving outside of normal school hours, they need to be signed in and out from the front office. This is a legal requirement of the school. If you need to pick up your child early, please sign out at the front office with one of the office staff. They will call your child's teacher who will send them down with their belongings. If your child arrives late, please sign them in at the front office before sending them to their class.

Has your child been Here is how you can explain the absence: Login to the Sentral Parent Portal. Click on Absences Absences If using the App click on the plus button. If using the website click 'notify of an Absence' the form. Click send. If you are applying for leave longer than 5 days you must complete an extended leave form, provided by the office.

# ALL absences from school need to be explained by letter, email or through the Sentral Parent Portal.

If you are taking your child out of school for more than 5 days (Extended Leave) you must seek the principal's approval. A form can be collected from the office that outlines what you need to do.

#### **School Hours**

Session/Break	K-2 (incl. Support K-2)	3-6	
Before School	8:30 – 9:00am	8:30 – 9:00am	
Morning Session	9:00 – 11:15am	9:00 – 10:40am	
Recess	11:15 — 11:45am * Fridays 10:40 – 11:10am	10:40 – 11:10am * Fridays 11:15 – 11:45am	
Middle Session	11:30 – 1:15pm	11:10 – 12:40pm	
Eating Time	1:15 – 1:30pm	12:40 – 12:55pm	
Lunch	1:30 – 2:00pm	12:55 – 1:25pm	
Afternoon Session	2:00 – 3:00pm	1:25 – 3:00pm	

#### In the School

Below are some of the school routines already in place. Keep the table handy at home so you know what is needed at school each day:

#### Canteen

Please ensure your child knows if they have a recess or lunch order so they can locate it quickly. You can access online ordering through FlexiSchools.

#### **Crunch & Sip®**

Crunch&Sip ® gives students the chance to eat vegetables or fruit, and drink water in the classroom. Please encourage your child to try a variety of fruit or salad vegetables to eat in the classroom which should come to school in a separate container, cut up and ready to eat. Try to avoid additional wastage by reusing the containers. Each student will also need a small bottle of water to drink throughout the day.

#### **Birthdays**

At North Kellyville P.S. we love to celebrate birthdays! If you wish to bring something into school for your child's birthday, please bring along individually wrapped store bought items. Students will take any treats home for parents to decide if they would like their child to eat them or not. Please also remember that North Kellyville has a 'Nut minimisation policy'.

#### **Lost Property**

Lost property that is found around the school is easily returned to students if it is clearly labelled. There are lost property tubs that are located in the school and are where any lost items are taken. On a regular basis the lost property will be sorted and handed back to students where possible. It is the responsibility of the students to take care of their belongings.

#### **Updating your details**

If you have moved address or have updated any of your contact details, please make sure you let the school know. You can email your updated details to the school's email address or just pop in and see one of our friendly office staff.

#### Homework:

#### Kindergarten

In general, students are not expected to complete formal homework in Kindergarten. Optional sound cards and activity ideas will be provided to give your child an opportunity to consolidate the sounds they are learning in class each week. Students are encouraged to access videos and activities through Aussie Decodables Online and Maths Online.

#### Stage 1

Students are encouraged to access their decodable readers texts through the Aussie Decodables Online platform and practise mathematical concepts learnt at school by using Maths Online. We further encourage students to read for enjoyment at home. The time spent on homework should not exceed 2 hours a week.

#### Stage 2

Should be varied where students may be expected to work more independently. Students could be encouraged to read using e-Platform and practise mathematical concepts learnt at school by using Maths Online. Other homework may also be set across areas of the curriculum. The time spent on homework should not exceed 2.5 hours a week.

#### Stage 3

Should be varied where students may be expected to work more independently. Students could be encouraged to read using e-Platform and practise mathematical concepts learnt at school by using Maths Online. Other homework may also be set across areas of the curriculum. The time spent on homework should not exceed 3 hours a week.

#### **Support**

Students' homework aligns with their individual learning and support plans. These can include reading using e-Platform and practising mathematical concepts learnt at school by using Maths Online. Student homework may also involve weekly set tasks in homework packs.

# **Term Topic Overview**

	Early Stage 1	Stage 1	Stage 2	Stage 3
English	Focus areas: Oral language and communication Vocabulary Phonological awareness (ES1) Print conventions (ES1) Phonic knowledge Reading fluency Reading comprehension Creating written texts Spelling Handwriting Understanding and responding to literature		Focus Areas: Oral language and communication Vocabulary Reading fluency (S2) Reading comprehension Creating written texts Spelling Handwriting and digital transcription Understanding and responding to literature	
Mathematics	Focus Areas Number and Algebra Measurement and Space Statistics and Probability		Focus Areas Number and Algebra Measurement and Space Statistics and Probability	
History/Geography	<b>History</b> Personal & Family Histories	Geography Features of Places	<b>History</b> First Contacts	Geography Factors that shape places
Science	Science Earth & Space	Science Living World	Science Material World	Science Living World
PDHPE	Sport, Physical Education, Health and Personal Development, including Child Protection.			
Creative Arts	Visual Arts and Drama	Visual Arts and Drama	Visual Arts and Music	Visual Arts and Drama
Homework	Maths Online Aussie Decodables Online		Maths Online ePlatform	

# **Timetables**

Kindergarten	KJM and KE	KR a	and KM	KG and KW
Sport Day	Tuesday			
Library	Wednesday			
Scripture	Thursday 12:45-1:15pm			
Assembly	Thursday (Odd Weeks) at 12:00pm – Commencing Week 3			
YEAR 1	1T and 1KD	1H and 1W		1B and 1IL
Sport Day	Friday			
Library	Tuesday			
Scripture	Thursday 12:45-1:15pm			
Assembly	Thursday (Even Weeks) at 2:10pm – Commencing Week 2			
YEAR 2	2MD and 2S	2I and 2VM	2H and 2	2C and 2D
Sport Days	Monday & Wednesday	Wednesday & Friday	Tuesday Wednesd	
Library	Wednesday			
Scripture	Thursday 12:45-1:15pm			
Assembly	Thursday (Even Weeks) at 2:10pm – Commencing Week 2			

Stage 2	3B & 3W, 3H &	3V, 3M & 3TJ	4S & 4G, 4N & 4	4CD, 4O & 4PS	
Sport Days	Monday & Friday		Wednesday & Friday		
Library	Monday		Monday		
Scripture (commencing 27 Feb)	Thursday 12:10-12:40pm				
Assembly	Thursday (Odd Weeks) 2:15pm – Commencing Week 3				
Stage 3	5S, 5M & 5G	5B & 5H	6B & 6N	6LJ, 6E & 6S	
Sport Days	Monday & Friday	Tuesday & Friday	Tuesday & Friday		
Library	Thursday				
Scripture (commencing 27 Feb)	Thursday 12:10pm-12:40pm				
Assembly	Wednesday (Odd Weeks) 2:15pm – Commencing Week 3				
Support Classes	K-6A	K-6S	K-6P	K-6I	
Sport Days	Thursday (Support) + Friday (Stage 2-3)				
Library	Friday				
Scripture (commencing 27 February)	Thursday				
Assembly	With Stage Cohort				